



**ZAMBIAN OPEN UNIVERSITY  
OFFICE OF THE REGISTRAR**

**CIRCULAR**

**TO** : ZAOU Students  
**DATE** : 14<sup>th</sup> October, 2024  
**SUBJECT** : **ADJUSTMENT OF PAYMENT OF TUITION FEES**

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Kindly be informed that, with immediate effect, Management has revised the payment of tuition fees as follows;

1. 25% of tuition fees **MUST** be paid before registration.
2. 25% of tuition fees **MUST** be paid before submission of the first assignment.
3. 25% of tuition fees **MUST** be paid before submission of the second assignment ,
4. The last and final payment of 25% **MUST** be made before writing end of semester examinations.

Please be guided accordingly.

Musonda Simwayi (Dr)  
**ACTING REGISTRAR**

Cc. Vice Chancellor  
Acting Deputy Vice Chancellor  
Chief Financial Officer  
Acting Director – Quality Assurance  
Acting Chief Librarian  
Director – Information and Communication Technologies  
Senior Assistant Registrar - Academics  
Acting Senior Assistant Registrar – Administration