



ZAMBIAN OPEN UNIVERSITY

OFFICE OF THE REGISTRAR

ANNOUNCEMENT

DECEMBER 2024 END OF SEMESTER EXAMINATIONS

This is to inform all Zambian Open University (ZAOU) students (Full-time and Distance Learning) that the 2024 December examinations will be **physical and will only be** conducted in **Lusaka at the Newfoundland Campus, Lusaka West**. Students from outside Lusaka are **required to travel to Lusaka** for the examinations. The examinations will run from **Monday 9th December to Friday 20th December 2024**.

In view of the above, students must take note of the following important dates and arrangements:

1. NOTE

The semester has in effect been extended by over four weeks to allow for **remedial** and **make up** lectures to catch up on potentially lost time.

2. EXAMINATION PERIOD

Monday, 9th December to Friday, 20th December 2024.

3. ELIGIBILITY

Only fully paid-up and registered students with an examination docket will be allowed to sit for the examinations.

4. EXAMINATION VENUE

All students will write the end-of-semester examinations in Lusaka at the Newfoundland Campus.

5. ARRANGEMENTS FOR STUDENTS

Travel and Accommodation: Students from outside Lusaka are encouraged to make travel and accommodation arrangements in good time.

6. FOREIGN-BASED STUDENTS - UNDERGRADUATE

6.1 Inform the Academic Office of your location by Friday, 8th November 2024.

6.2 Identify an institution to administer the examination in your area (e.g. Zambian Embassy, University, College, or Secondary school or Church).

6.3 Inform the Academic Office of the contact details for the chosen institution.

6.4 ZAOU will engage the institution to facilitate examination administration at minimal cost to you.

7. FOREIGN - BASED STUDENTS – POSTGRADUATE

Postgraduate students who are outside the country and are required to write end of semester examinations should inform the Academic Office by Friday, 8th November, 2024.

8. DEADLINE FOR EXAMINATION REGISTRATION

Friday, 29th November 2024

9. ADDITIONAL INFORMATION

Students of Fine Arts: The Examinations will commence on Monday, 16th to Tuesday, 24th December 2024. Kindly Contact Mr. Miko on +260966747476 for more information.

10. PAYMENT OF TUITION FEES

All tuition fees must be deposited in any of the following **Zambian Open University Bank Accounts.**

Zambian National Commercial Bank (ZANACO)

Branch: Manda Hill

Account No: 1031176500166

Swift Code: ZNCOZMLU

Sort Code: 010078

OR

ii. Zambia Industrial Commercial Bank Ltd

Account Number: 1010000090121

Branch: Lusaka Business Center

Swift Code: ZICBZMLU

Sort Code: 15 00 00

iii. National Savings & Credit Bank

Acc. Name: Zambian Open University

Account Number: 2080752558902

Swift Code: INZAZMO

Branch: Lusaka Main

Sort Code: 580010

11. For more information students are advised to get in touch with the Academic Office on **0977826753/211427600/0976123055/ /0964325324.**



Musonda Simwayi (Dr)

REGISTRAR

4th November 2024